

# **Terms of Reference for the Stakeholder Advisory Group (STAG) of the Caribbean Large Marine Ecosystem (CLME) Project**

## **Background**

A regional Stakeholder Advisory Group (STAG) will be established early in the CLME Project in order to provide input for Project implementation and in particular the Transboundary Diagnostic Analysis (TDA) and the Strategic Action Programme (SAP). The STAG will ensure that the CLME Project reflects the priorities and opinions of marine resource stakeholders throughout the Caribbean region. The STAG will enable the Project to be fully owned by the region by providing inputs and support to Project developments.

## **Membership**

The STAG will comprise 10 members representing a wide array of groups with diverse interests and concerns. They may include representatives from coastal community stakeholders, NGOs, fishing and tourist industries, conservationists, the media, educators, the private sector and others. The composition of the STAG will reflect the three sub-regions of Central/South America, the insular Caribbean and the Guianas/Brazil LME.

## **Training**

The 10 STAG members will receive training on the UNDP/GEF TDA/SAP approach as well as the ecosystem approach to fisheries (EAF).

## **Responsibilities**

The STAG will convene twice a year to provide input into and feedback on the TDA and SAP processes and on the spiny lobster and reef fish and biodiversity pilot projects. One of the two meetings will take place prior to the annual Steering Committee Meetings (SCMs). STAG reports containing feedback, recommendations, comments and critique on project developments will be an important contribution to the SCMs and the Project monitoring and evaluation. In addition, STAG members will have an overarching responsibility to advocate for the Project objective and to disseminate and explain its achievements at both at national and regional levels.

## **Role of STAG Members**

Under the direction of the Stakeholder and Public Participation Expert (SPPE), the members of the STAG will jointly:

- Contribute to the development of the Project Communications and Stakeholder Involvement Strategies and to disseminate information on project products through existing STAG members' networks or initiatives as required or appropriate.
- Contribute to identification and prioritization of stakeholders in order to update, and review as the project advances, the Stakeholder Assessment;
- Provide recommendations regarding the development of the TDA and SAP processes in terms of communications and stakeholder involvement issues;
- Review the TDA and SAP products in terms of communications and stakeholder involvement issues, and provide feedback;

- Provide recommendations regarding communications and stakeholder involvement strategies in the context of the Pilot Projects;
- Participate in semi-annual STAG meetings (likely to be by teleconference); and
- Review the semi-annual STAG reports.

### **Remuneration**

STAG members, from GEF-eligible countries and organisations who are not government officials, are entitled to remuneration of up to \$500 per week including costs for up to a total of 5 weeks during the four year life of the Project.

### **Nominations**

Following internal consultations through interministerial or intersectoral commissions, CLME Project Focal Points from partner countries should submit the CVs of nominees for the STAG by e-mail to Martin Johnston, CLME Regional Project Coordinator, at [MartinJ@UNOPS.org](mailto:MartinJ@UNOPS.org) by no later than Thursday 24 September 2009. CLME Project partners from co-financing agencies/organizations may also nominate candidates for the STAG