

### **Key steps in application process.**

Large funding or partnership requests should be sent by October of each year for the following year with a proposal that includes budget breakdown and details on the number of persons impacted and/or the impact on environment, and visuals if possible. Long-term projects that have sustainable outcomes are preferred. Projects focused around particular days of awareness such as Earth Day are also aligned with the Sandals Foundation's focus. Smaller scale projects may be able to fit into the current year's budget depending on the amount of funds needed. Send proposals to [foundation@grp.sandals.com](mailto:foundation@grp.sandals.com)